



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



क्षेत्रीय कार्यालय - बिहार, पंचदीप भवन,
नेहरू मार्ग, आयकर गोलंबर, पटना-800001
Tel: 0612-25211928, Fax: 0612-2533314,
E-mail: rd-bihar@esic.nic.in
Website: www.esic.nic.in / www.esic.in

File No.- Z-17012(02)/28/2024-ADMIN-Part(1)

दिनांक : 28. 03.2025

सेवा में,

1. डीन/चिकित्सा अधीक्षक, कर्मचारी राज्य बीमा निगम चिकित्सा महाविद्यालय एवं अस्पताल, बिहटा।
2. चिकित्सा अधीक्षक, ई.एस.आई.सी. मॉडल अस्पताल, फुलवारीशरीफ।
3. सभी शाखाअधिकारी, क्षेत्रीय कार्यालय, पटना।
4. सभी बीमा चिकित्सा प्रभारी/शाखा प्रबंधक, शाखा कार्यालय/औषधालय सह शाखा कार्यालय, बिहार क्षेत्र।
5. वेबसाइट सामग्री प्रबंधक, क्षेत्रीय कार्यालय, पटना के वेबसाइट पर प्रेषण हेतु।

विषय :- Making payment in time: An aspect of preventive vigilance as well as creating a brand image of ESIC as a responsible organization.

महोदय/महोदया,

उपरोक्त विषय पर कृपया कर्मचारी राज्य बीमा निगम, मुख्यालय से प्राप्त पत्र संख्या Z-12/16/2/Misc/2025/E-II दिनांक:- 17.03.2025 की प्रति संलग्न कर बिहार क्षेत्र में पदस्थापित सभी अधिकारियों/कर्मचारियों को अनुपालन हेतु प्रेषित की जा रही है।

यह बिहार क्षेत्र में स्थित कर्मचारी राज्य बीमा निगम के सभी कार्यालयों में मुख्यालय द्वारा जारी आदेश के अनुपालन हेतु सक्षम अधिकारी की सहमति से जारी किया जाता है।

अनुलग्नक:-यथोपरि।

Digitally signed by
Rakesh Ranjan Tiwari
राकेश रंजन तिहारी 01-04-2025
16:58:40
उप निदेशक(प्रशासन)

No



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय
Headquarters
पंचदीप भवन सी०आई०जी रोड, नई दिल्ली-110002
PANCHDEEP BHAWAN, C.I.G. MARG, NEW DELHI-110 002
Phone: 011-23604700 Email: dir-gen@esic.nic.in
Website: www.esic.nic.in / www.esic.in

No.Z-12/16/2/Misc/2025/E-II

Dated:17-03-2025

To

All the ROs/SROs/BOs/DCBOs/

ESIC Hospitals/ESIC Hospitals & Medical Colleges/ESIC Dispensaries.

Subject: Making payment in time: An aspect of preventive vigilance as well as creating a brand image of ESIC as a responsible organization.

Sir/Madam,

Instances of delay in making payment to different stakeholders have come to the notice of the Competent Authority.

In this regard, a very serious view is now being taken. Unnecessary delay in making payment to different stakeholders will invite serious administrative action including immediate shifting / transfers. At some accounting unit, the concerned officials have even been suspended and disciplinary action has been initiated.

The payment to stakeholder may include:

- a. Payments to IPs/Beneficiaries
- b. Payments to ESIC's own officials / officers etc.
- c. Payment to third parties for supplies of goods, manpower, services etc.
- d. Any other payments to any other stakeholders.

It is a well known phenomenon that delay in any such payments breed seeds of corruption. This also does not go well with the brand image of the Organization.

Therefore, all Concerned Divisions in Hqrs office and all field offices are required to take time bound action in this regard, keep on monitoring these aspects and take serious administrative or disciplinary action against officials found to be responsible for such delay. It is reiterated that payments should be made only with due diligence and following the laid down procedure. But unnecessary delay will not be tolerated.

All concerned officials must be made aware of the contents of this communication.

This issues with the approval of Competent Authority.

Yours faithfully,

Digitally signed by
Arindam Bhaumik
Date: 17-03-2025